



## Attendance Policies

### Attendee Cancellation, Substitution + Refund

Conference registration fees, for both in-person and virtual attendees, are refundable minus a \$100 processing fee (\$25 processing fee for the pre-conference seminars), if your cancellation is received in writing no later than January 10, 2025. Attendee substitutions are allowed, but notification must be made in writing by January 10, 2025. After January 10, 2025, under no circumstances will refunds, credits, or substitutions be granted.

For those planning to attend the conference virtually, failure to log in to the broadcast with no prior written cancellation will result in complete forfeiture of conference registration fees. You may transfer your conference registration between in-person and virtual attendance, without penalty, by January 10, 2025.

To submit any of the above, please contact [sshievents@hs.uci.edu](mailto:sshievents@hs.uci.edu)

### Guest Attendance Policy

All conference activities (including educational sessions, meal functions, exhibit hall, etc.) are exclusively reserved for registered attendees. Non-registered guests (including children, family members, colleagues, etc.) are not allowed in the conference areas. Conference badges provided are required for entrance into all functions and will be strictly enforced. Virtual conference materials are available only to registered participants. Just as is the case with our in-person conference, participation is limited to the paid registrant. Log-in information is unique and cannot be shared.

### Conference Modification or Cancellation

The Event Organizer reserves the right to modify the conference schedule or program as necessary. We also reserve the right to cancel this conference, in which case a full refund of the registration fee will be provided.

### Recording + Photography Clause

The Event Organizer reserves exclusive rights to record (audio and video) and/or photograph all conference proceedings for use in marketing materials, presentations and course content sales.

Through participation in this event, I give the Event Organizers the right to use my name and image without compensation in both print and digital format, including through social media channels. I understand that my image may be edited, published, or distributed, and I waive the right to inspect or approve the image or the document in which the image appears.

Exclusive, written permission and licensing fee(s) is required in order to take, use, or reproduce any photography, audio or video from the exhibition or conference proceedings.

### Nutrition + Supplements in Clinical Care (NSCC) Conference Code of Conduct



We are committed to providing a safe, productive, and welcoming environment for all conference participants and staff regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, physical appearance, body size, or family status.

We have a zero-tolerance for any form of discrimination or harassment. All participants, including but not limited to attendees, staff, media, speakers, volunteers, exhibitors, and service providers are expected to abide by this Code of Conduct and behave with common courtesy and civility; conduct themselves in a businesslike, ethical, and appropriate manner; and avoid engaging in or facilitating any discriminatory or harassing behavior.

This Code of Conduct policy applies to all events related to the NSCC conference, including social gatherings, virtual meeting spaces, and events held in conjunction with the conference if sponsored by organizations other than the primary Event Organizer.

### **Expected Behavior:**

- Treat others with respect and consideration. This is an inclusive space where diversity is welcome in all forms.
- Refrain from demeaning, discriminatory, or harassing behavior and speech.
- Communicate openly and thoughtfully with others and be considerate of the multitude of views and opinions that are different from your own.
- Be mindful of your surroundings and of your fellow participants. Alert event staff if you notice a dangerous situation, someone in distress, or violations of this Code of Conduct.
- Wear your conference badge at all times.
- Everyone is entitled to use whichever toilet they self-define as the most appropriate for their gender identity and gender expression.

### **Examples of encouraged behavior that contributes to a positive environment include:**

- Using welcoming and inclusive language
- Being respectful of differing viewpoints and experiences
- Gracefully accepting constructive criticism
- Focusing on what is best for everyone at the event
- Showing empathy towards other participants
- Engaging in constructive dialogue

### **Unacceptable Behavior:**

- Harassment, intimidation, or discrimination in any form is not tolerated.
- Physical or verbal abuse of any attendee, speaker, volunteer, exhibitor, conference organizer, service provider or other meeting guest.
- Examples of unacceptable behavior include, but are not limited to, inappropriate comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin; inappropriate use of



nudity and/or sexual images in public spaces or in presentations, threatening or stalking any attendee, speaker, volunteer, exhibitor, or service provider.

- Disruption of presentations during conference sessions, in the exhibit hall, or at other events organized by the event organizer.

### **Consequences of Unacceptable Behavior**

Anyone asked to stop unacceptable behavior by an event staff member is expected to comply immediately. We reserve the right to take any action deemed necessary and appropriate, including immediate removal from the event without warning or refund, in response to any incident of unacceptable behavior. We reserve the right to prohibit attendance at any events, virtually or in person. Egregious violations will result in more severe sanctions, including the possibility of reporting to local law enforcement.

### **Reporting Unacceptable Behavior**

If you believe you've experienced or observed a violation of this Code of Conduct, please contact event staff immediately by visiting the registration table or via email at [sshievents@hs.uci.edu](mailto:sshievents@hs.uci.edu). **In an emergency, please contact local authorities immediately.**

We will enforce this code throughout the conference. We are expecting cooperation from all participants to help ensure a safe environment for everybody. Thank you for helping to make the conference a welcoming, friendly space for all.

### **Nutrition + Supplements in Clinical Care (NSCC) Commitment to Safety**

Safety continues to be of the utmost importance and central in our planning of the NSCC conference.

### **Vaccination Requirement/Negative COVID-19 Test**

We will not be requiring conference participants to provide vaccination verification status or a negative COVID-19 test.

### **Mask Policy**

Masks will not be required during the event.